

Immaculada Sastre Miró Social Engagement Awards, from the URV, for bachelor's degree theses, master's degree theses and doctoral theses.

REGULATORY CONDITIONS 2024

The Social Action and Solidarity Agreement of the Office of Equality and Social Engagement of the Universitat Rovira i Virgili (hereinafter, URV), approved by the Governing Council on 25 February 2021, states that, every academic year, the URV will announce the Social Engagement Awards for final-year bachelor's degree theses (hereinafter, BT), final-year master's degree theses (hereinafter, MT) and doctoral theses (hereinafter, DT). The aim of these awards is to recognise research work that has sought to address a real need identified in collaboration with a non-profit organisation or social entity, or that has been developed in accordance with the criteria established by the URV's Service Learning Programme. The awards will be presented by the Office for Equality and Social Engagement (hereinafter, OESE), and the URV's Social Council will financially sponsor the category of doctoral theses.

To implement this agreement, the OESE has created the Immaculada Sastre Miró Social Engagement Awards for BT, MT and DT, with the following regulatory conditions.

One. Aim of the awards

The aim of the Immaculada Sastre Miró Social Engagement Awards for BT, MT and DT is to promote Social Engagement among URV students and to recognise the application of research work based on real needs in society that has been designed in collaboration with non-profit organisations, in accordance with the criteria of the Service Learning methodology.

Two. Requirements

The applicant must meet the following requirements:

- They must be registered for the BT or MT subjects of an official degree, or on a URV doctoral programme, during the academic year indicated in the call for applications.

- They must give an oral and public defence of the work during the academic year indicated in the call for applications.
- They must submit a single application in one of the three categories: bachelor's thesis, master's thesis or doctoral thesis.

The thesis must meet the following requirements and have the following characteristics:

- It must address a real social and/or environmental need that has been identified in collaboration with a non-profit organisation or social entity.
- It must comply with the requirements of the URV's Service Learning Programme; that is, there can be no profit motive in the activity carried out by the student, both when preparing the work and when applying it.
- It must have a minimum grade of "notable" (good).
- It must be written in Catalan, Spanish or English.

Three. Presentation of the application

The student's application must contain the following documentation:

- A completed version of the application form available on the website of the Office for Equality and Social Engagement (<https://www.urv.cat/ca/universitat/estructura/gestio/suport-activitat/compromis-social/premis-de-compromis-social-immaculada-sastre-miro/>).
- A document signed by the tutor of the BT, MT or DT confirming their approval.
- The final grade report of the BT, MT or DT, or another document that certifies that the student has passed the subject.
- A letter of motivation (in Catalan or Spanish) from the student, of at least 700 words, in which they explain which aspects of their work mean that they should be considered for the prize, taking into account the evaluation criteria established in these rules.
- The BT, MT or DT (in PDF format).
- A certificate confirming the applicant's participation (if applicable), issued by the Service Learning Programme, or an SLP letter of validation addressed to the tutor of the BT, MT or DT.

This documentation must be submitted electronically to the [URV online registry](https://seuelectronica.urv.cat/registre.html) (<https://seuelectronica.urv.cat/registre.html>), using the generic form and attaching the standard application form and the rest of the documentation required under these

conditions. Applications must be addressed to the Office for Equality and Social Engagement.

Other places where the applicant can submit the application, according to Article 16 of Law 39/2015, of 1 October, on the common administrative procedure of public administrations, are:

- The registries of any administrative body belonging to the general administration of the Spanish State, of any administration of the autonomous communities or of the entities that make up the local administration and the institutional public sector.
- The Post Offices of the Spanish State, as established by regulation. If the documentation is sent by registered post, it must be presented at a Spanish post office and - in accordance with article 31 of Royal Decree 1829/1999 of 3 December 1999 - in an open envelope, so that the application, letter or communication can be dated and stamped before being certified. If the application has not been dated and stamped by the post office, the valid date of submission will be the date on which the application is entered into the URV registry.
- Diplomatic representations or consular offices of the Spanish State abroad.
- Offices providing registry assistance.

If the applicant presents the documentation to any of these other registries, they must notify compromissocial@urv.cat.

The Office of Equality and Social Engagement may request any other documentation that it deems necessary to process these awards, and candidates must provide it within a maximum period of two working days, starting from the day they are requested to do so. If they do not, the jury will understand that the candidate has withdrawn from the awards and their file will be closed without any further procedure.

Four. Deadlines for submission

For each call for applications, the deadline for submissions is decided in accordance with the official academic calendar.

Five. Allocation of the awards

For each call, the following three awards are allocated, one for each of the following categories:

- Bachelor's thesis: a cash prize and a diploma.
- Master's thesis: a cash prize and a diploma.
- Doctoral thesis: a cash prize and a diploma.

For the BT and MT categories, the cash prize will be paid by the Office of Equality and Social Engagement of the URV.

For the DT category, the cash prize will be paid by the Social Council of the URV.

For each call for applications, the cash prizes will be determined according to budget availability.

Cash prizes will be subject to the tax regulations in force and will be transferred directly into the beneficiary's bank account.

Six. Presentation of awards

The awards are presented in a public ceremony that is open to students, teachers and the social organisations connected with the award-winning projects.

Seven. Criteria for the evaluation of the works

In order to select from and evaluate the theses presented, the jury applies the following criteria:

1. Scientific quality of the thesis: maximum 45 points.
 - Specificity, clarity and consistency with the objectives: up to 15 points.
 - Appropriateness of the research methodology and design: up to 15 points.
 - Innovative qualities of the thesis: up to 10 points.
 - Final grade obtained for the thesis: up to 5 points.
2. Suitability of the content: maximum 55 points.
 - Identification of the real social or environmental needs of the community to which the thesis project is addressed: up to 15 points.
 - Degree of benefit to people or groups in vulnerable situations or degree of benefit to environmental and sustainability issues: up to 15 points.
 - Direct assistance to people or groups in vulnerable situations or to environmental and sustainability issues: up to 15 points.
 - Justification in the letter of motivation of the inclusion of the Sustainable Development Goals in the thesis: 5 points.
 - Participation in the URV's Service Learning Programme: 5 points.

The maximum score is 100 points. The minimum score to obtain any of the awards is 70 points.

Eight. Jury

The jury whose task it is to allocate the awards consists of the following people:

- The president of the Social Council, or person delegated by them.
- The vice-rector responsible for student affairs, or person delegated by them.
- The vice-rector responsible for social engagement, or person delegated by them.
- The vice-rector responsible for research, or person delegated by them.
- The technical coordinator of the Service Learning Programme, who acts as secretary to the jury.

The secretary of the jury must check that the requirements established in these rules are met. The jury may request any technical and professional advice it deems necessary to complete the evaluation of the theses.

Nine. Resolution of the call

The procedure for allocating these awards is competitive and must be completed within six months of the end of the deadline for submitting the theses. The jury's decision will be published on the URV's OICS website (<https://www.urv.cat/ca/universitat/estructura/gestio/suport-activitat/compromis-social/premis-de-compromis-social-immaculada-sastre-miro/>), and/or by any other means that the jury considers appropriate.

The jury must reject applications that do not meet the requirements published in these rules, and must draw up a document stating on which grounds an application has been rejected.

The awards may be declared 'not awarded'.

The jury may draw up a reserve list of candidates in order or priority. If a candidate withdraws, the jury may allocate the award to the next candidate on the reserve list.

Any issues that may emerge and that are not covered by these rules will be decided on by the jury.

An appeal against the jury's decision may be lodged with the rector within one month of the date on which the result is notified or published.

Ten. Obligations of the awardees

If the awardee accepts the award, they must sign a document of acceptance in which they:

- Undertake to explicitly mention the prize received during any activity in which the winning thesis appears (publications, media event, congresses, etc.).
- Accepts that the awarded thesis will be included in the institutional repository of the URV.
- Undertake to present to the Office for Equality and Social Engagement and to the Social Council, within one calendar year of the resolution of the call for applications, a document, signed by the awardee and the organisation benefiting from the thesis, which accredits that the thesis proposals have been applied, or that they have been designed with the intention that they be applied and, if necessary, that the organisation benefiting from the proposals intends to continue implementing them.

Eleven. Compatibility

These prizes are incompatible with other similar prizes awarded by the URV or other universities. If an individual wins more than one prize, they must choose one. In case of doubt, the jury will decide on the possible compatibility or incompatibility of the prizes that are similar to those of this call.

Twelve. Acceptance of the rules and applicable regulations

Participation in the various calls for applications for the awards implies full acceptance of these rules.

Regardless of any liability that the beneficiary may incur, the beneficiary will have their award revoked if they misrepresent facts, conceal data or falsify the documentation provided or included in the application.

If, when the allocation of the award is reviewed (either as a routine procedure or as a result of a complaint), any error, concealment or falsification of data that is detected leads to its revocation, the beneficiary will have to repay any amount unduly received.

Any aspect that is not expressly covered by these conditions will be covered by: the precepts in chapter IX of the revised text of the Law on Public Finances of Catalonia, approved by Legislative Decree 3/2002, on 24 December; the basic precepts of Law 38/2003, of 17 November, on Subsidies, and of Law 26/2010, of 3 August, on the Legal Regime and Procedure of the Public Administrations of Catalonia, and Law 39/2015, of 1 October, on the Common Administrative Procedure of the Public Administrations.